

Tender for purchase of Computers,
Laptops, & Printers

JAMALPUR MAHAVIDYALAYA
JAMALPUR, PURBA BARDHAMAN

NIT/JMV/01/22-23

P. J. 30/5/22
Teacher-in-Charge
Jamalpur Mahavidyalaya
Jamalpur, Purba Bardhaman

TENDER NOTICE
NIT/JMV/01/22-23


Tenders for supply of Desktop, Laptops and printers are hereby invited from the vendors through the tendering process using the website www.jamalpurmahavidyalaya.net

The tenders have to be submitted as per Terms & Conditions mentioned at **Annexure- 'A'**. Format of Technical Bid mentioned as **Annexure-'B'**, format of financial bid mentioned as **Annexure-'C'** and **Declaration Format** are to be purchased from the college office at the cost of Rs 500. Detailed specification, estimated quantity are mentioned in scope of work section.

The tender document containing "Technical bid", "Financial bid", and "Declaration" complete in all respect should be handed over or speed post on or before **16/06/2022 up to 01:00 PM** which will be opened in the presence of the tenderers or their representatives who may like to be present at that time as per the schedule mentioned in the tender document.

Failure to furnish any information required as mentioned in the tender documents or submission of a proposal not substantially responsive to the tender documents in every respect will be at the vendor's risk and may result in rejection of the proposal and forfeiture of the bid. The tender fees shall not be refunded even if the bid is not submitted.

College Authority reserves the right to reject all or any of the bids/tenders without assigning any reason thereof. The bid which is conditional / incomplete/ belated/ without tender fees will not be entertained.


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Jamapur, Purba Bardhaman

TENDER DOCUMENT

NIT/JMV/01/22-23

1. Name and Address of the party : Jamalpur Mahavidyalaya
Jamalpur, Purba Bardhaman
Pin Code -713408 W.B
2. Tender Document for : Purchase of Desktop Computers , Laptop & Printers
3. Cost of Tender Document : Rs. 500/-
4. Tender forms sale & submission dates : 03/06/22 to 13/06/22, From 11am to 03 pm
(only on the college working days)
5. Last Date & Time for submission of Tender Forms : 16/06/22 upto 01 pm
6. Technical bid to be opened on : 16/06/2022 at 01.30 pm
7. Financial bid to be opened on : Same day after opening Technical Bid separately
8. Place of submission of Tender : Jamalpur Mahavidyalaya
Jamalpur, Purba Bardhaman
Pin Code -713408 W.B
9. Bidders or their representative are asked to be present at the time of opening the Tender forms.

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Jamalpur, Purba Bardhaman

Jamalpur Mahavidyalaya Tender No: NIT/JMV/01/22-23

ANNEXURE-'A' – (TERMS AND CONDITIONS)

1.	Tender documents, other than the Technical Bid Format and Financial Bid Format, can be downloaded from college website www.jamalpurmahavidyalaya.net . Tender documents/formats are not transferrable. Sealed covers should clearly indicate the N.I.T & serial no.
2.	Late submission will not be entertained.
3.	Last minute submission should be avoided.
4.	The vendors are expected to examine all instructions, forms, terms and other information in the tender documents.
5.	Tender shall be submitted under Two Bids System viz. Technical bid & Financial bid, as per the prescribed formats only (Formats can be bought from college office only, on the stipulated dates). Failure to comply with these requirements may result in rejection of the bid.
6.	Incomplete or conditional bids will be summarily rejected.
7.	The tender fees shall not be refunded even if rejected.
8.	If any vendor does not qualify in technical evaluation, the financial Proposal of the vendor shall not be opened.
9.	The price should not be mentioned in the Technical bid in any form or manner. In case the prices are mentioned in the technical bid, the offer will be liable for rejection.
10.	The technical bid and financial bid will be opened one by one.
11.	The financial bid will be opened in respect of only those vendors whose documents are found in order and whose items qualify technically. The price comparisons in deciding lowest quotation for the complete value of all the items shall be made only over the rates quoted inclusive of all taxes and comprehensive on-site warranty support as required. The lowest evaluated valid quotation may not be selected in the public interest only.
12.	The successful vendor shall supply the prescribed hardware within 15 days from the issue of supply letter.
13.	The payment will be released after installation of complete supply of material based on duly certified installation reports after installations are done.
14.	If the tenders opening day happens to be holiday, the same will be accepted and opened on the next working day.
15.	The make / brand of the quoted hardware must be mentioned.
16.	The warranty shall cover the following: <ul style="list-style-type: none">• If any parts needs to be replaced, then the same shall be done within 48 Hrs including data transfer and completion of complaints in totality.• In case of failure of operating System the same shall be reinstalled.
17.	The points which are not covered here will be guided by general rules of the Govt. of West Bengal.

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SCOPE OF WORK

Supply of Desktops, Laptops and printers: The vendor has to deliver the Desktops, Laptops, and Printers as per the locations provided after finalizing the tender and ensure installation of the same along with related drivers.

Maintenance of Desktops, Laptops and printers: The vendor has to maintain all supplied Desktops, Laptops and Printers.

Replacement of Parts: The vendor has to ensure rectification of the faulty Desktops, Laptops and Printers providing replacement for the same as per requirements.

At present 5 nos. Desktop, and 1 nos. Laptop, Printer-canon LBP2900B 2nos., and Inkjet printer Epson L3210 ink-tank color 1 nos., 5 nos. UPS are required quantity may be increased/ decreased as per requirement.

Vendor should supply additional quantity as required by the College in near future. Rates should be valid for 3 months from the date of submission of tender.

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DECLARATION

1. I/ We have read the instructions appended to the proforma and I/we understand that if any false information is detected at a later date, any contract made between ourselves and the College on the basis of the information given by me/us can be treated as invalid by the College and I/WE will be solely responsible for the consequences.
2. I/We agree that the decision of college authority in selection of successful bidders will be final and binding to me/us.
3. All the information furnished by me/us above here is correct to the best of my/our knowledge and belief.
4. I/We agree that I/We have no objection if enquiries are made about the work listed by me/us here in above and/or in the accompanying sheets.

Place:

Date:

Signature:

Name

Designation

Seal of the company/ Vendor/ Sellers :

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Jamshour, Purba Bardhaman

The technical bid should contain the following documents which must be attached with the technical bid:-

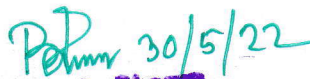
1. The vendor should submit the tender payments Rs.500/- to be paid in Cash at the office of the **Jamalpur Mahavidyalaya** at Cash counter towards Cost of tender documents. The Tender forms are available at college cash counter from 11am to 3pm on the dates of 03/06/22 to 13/06/22. Last date of submission is 16/06/2022 upto 01pm.
2. The person signing the tender shall be deemed that he has the authority to sign the tender on behalf of the said company / Sellers / Vendors. Letter of Authority to be attached.
3. Proof of Income Tax, GST Registration number (As applicable): Self attested copies to be attached.
4. The vendor shall be Original Equipment Manufacturer (OEM) of Desktop computers and peripherals or the Authorized System Integrator/ Partners / Dealer of OEM. In case the vendor is offering Desktop computers from more than one OEM, he shall be authorized System Integrator/Channel Partner/Dealer for the Desktop computers and peripherals offered by him. Proof of the above shall be submitted in the form of authorization of dealership/SI/Partnership issued by the respective OEM.
5. The company/ Sellers/ Vendors should be in existence and should have been in operation for a period of at least 3 years. The company/ Sellers / Vendors has to produce Certificate of Incorporation/Registration.
6. The bidder should not have any of their contracts terminated or blacklisted in the last three years by any State or Central Government / PSU/ BFSI/ Private Sector. (Self attested certificate to be submitted)

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Jamalpur Mahavidyalaya Tender No: NIT/JMV/01/22-23

**SPECIFICATION/CONFIGURATION & REQUIRED QUANTITIES OF COMPUTER DESKTOP,
LAPTOP'S& PRINTERS**

Sl. No	Item	Specification/Configuration	Qty.
1.	Desktop Computers (HP/Dell) Onsite Warranty: 3 years	<p>PROCESSOR: i3 10th/11th Gen RAM 8GB, HDD 1 TB with SSD -256/ or only 512 GB SSD Win 10 & office Integrated Graphics USB port 6+(out of which at least two are USB 3.0+) HDMI Port 1 VGA Network Gigabit Ethernet and WIFI Integrated audio controller Audio Port (Front: 1 Mic, 1 Speaker out rear 1 Line in, 1 Line out) Monitor 19.5" or more USB Keyboard USB Optical Mouse OS: Windows 10 MS Office</p>	3
2.	Laptop (HP/Dell) Onsite Warranty: 3 years	<p>PROCESSOR: i3 10th /11th Gen RAM: 8GB SSD: 512 GB Integrated Graphics USB port 2+2(out of which at least two are USB 3.0+) HDMI Port Network Gigabit Ethernet, WIFI and Bluetooth 1 Headphone/ microphone combo pack Integrated stereo speakers Web camera (720 p HD min) Click pad and full size keyboard , Display 15.6" inches OS: Windows 10 MS Office</p>	1


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3.	Desktop Computers (HP/Dell)Onsite Warranty:3years	PROCESSOR: i5 10 th /11 th Gen RAM: 8GB, HDD 1 TB with SSD -256 GB/ or only 512 SSD Win 10 & office Integrated Graphics USB port 6+(out of which at least two are USB 3.0+) HDMI Port 1 VGA Network Gigabit Ethernet and WIFI Integrated audio controller Audio Port (Front: 1Mic, 1 Speaker out rear 1 Line in,1 Line out) Monitor 22" or more USB KeyboardUSB Optical Mouse Small Form factor(SFF) casing OS: Windows 10 MS Office	2
8.	Printer	<u>Laser Printer Canon LPB2900B</u>	2
5.	Printer	<u>Inkject</u> Printer Epson L3210 ink-tank Color	1
6.	UPS	600 VA Numeric / Luminus	5

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Financial Terms and Conditions:

- 1 The vendor must provide the Commercial Proposal strictly in Hardcopies.
- 2 The rates should be quoted in figures as well as in words, on the **Financial Bid Format (To be purchased from college office)** and duly signed and stamped by the authorized person.
- 3 Rates mentioned in the **Financial Bid Format must be** inclusive of all taxes, destination and Installation charges, and all other charges. No hidden charges of whatsoever nature would be paid additional to the cost mentioned in the **Financial Bid Format**.
- 4 College authority reserves the right to alter the quantity of the computers and peripherals.

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Authorized Signatory

**Teacher-In-Charge
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Jansipur, Purba Bardhaman**